



TECHNICAL REQUIREMENTS

The Presenter shall provide or obtain at its expense a theatre, equipment and crew according to the following minimum specifications:

THEATRE AND STAGE

The Company shall have exclusive, unrestricted access to the theater, stage, equipment and dressing rooms for not less than 8 hours prior to the first performance, and ending 2 hours following the final performance.

The stage, wings, loading dock, backstage, hallways, and dressing rooms must be cleared and in readiness prior to the arrival of the Company. The stage area, wings, and dressing rooms must be heated or cooled to 68° - 78° F.

The minimum stage area should be 30' wide (proscenium opening) by 24' deep (curtain line to rear curtain) with the proscenium opening at least 16' high. The stage must be flat, not raked. There should be wing space of 8' on each side of the stage and crossover space on stage level behind the rear curtain or through a corridor immediately behind stage. There should be at least one (1) 6ft. banquet table and one (1) hanging rack set up on both sides of the stage for props, costumes, etc.

The stage floor must be resilient wood. The floor cannot be concrete or wood laid directly over concrete (or use tempered masonite painted with water-based flat paint; NOTE: same applies for any compressed board substitute). The surface should be smooth and, for the artists' health and safety, it is imperative that the stage floor is free of any holes, cracks or protrusions. The stage will need to be swept and freshly mopped (not waxed) before the spacing rehearsal, and dry mopped before the performance, and if necessary, at the company production manager's request. The Presenter must provide brooms, dust mops, mops and buckets.

DRAPERIES

2 Sets of moveable Curtain Legs and Borders, black, hung mid-stage

1 Full stage cyc, white or light blue

1 Rear Curtain, Black, moveable (if theatre does not have built-in crossover)

All draperies should be hung prior to the arrival of the Company.

LIGHTING/ELECTRICAL POSITIONS AND EQUIPMENT

Lighting should be theatrical lighting with an up stage, down stage and front wash, including the following minimum lighting requirements:

1 Light board, preferably computerized

1 Ladder, scaffold or cherry picker tall enough to allow safe access for focusing

Adequate number of Lekos, Fresnels and Pars

Sufficient dimmers, gel-frames, C-clamps, sidearms, and cable

The Company's light plot must be accurately hung, circuited, and patched prior to the arrival of the Company.



SOUND SYSTEM

The music is a critical part of this performance. Presenter must provide a professional-quality STEREO sound system sufficient for the performance space. Amplifiers and loudspeakers should be specified by the Presenter's sound engineer to ensure professional-quality sound throughout the audience area. It is imperative that the system is capable of sending a separate mix to the on-stage monitors.

- 1 SOUND SYSTEM with EQ mixer and speakers adequate for the Theater.
- 1 Stage Monitor
- 2 CD Players with ability to cross-fade from one to the other
- 1 Communication Headset System with 3 - 4 stations
- 1 Paging System to dressing rooms (optional)
- (For TIME STEP: 3 Floor Mics (to amplify taps), preferably Sennheiser Shotguns – 416)

TECHNICAL CREW

- 1 Technical Director with decision-making authority
- 1 Electrician/Lighting Operator
- 1 Sound Operator
- 1-2 Stagehands

All personnel must be the same persons for both rehearsals and performances. The Presenter must designate a Technical Director with decision-making authority, a Master Electrician, as well as someone familiar with the sound system in the facility to be present, responsible to, and accessible for consultation with the Company at all crew calls.

CREW HOURS

- 2-4 hours Load-in and Set-up, Lighting/Sound, Levels & Focus
- 3 hours Spacing rehearsal
- 1 hour Performance call
- 1 hour Strike and Load-out

The exact crew/work schedule will be finalized after consultation between the Company's and Presenter's tech directors.

HOSPITALITY

If there is no nearby restaurant, the Presenter must provide, 3 hours before a full performance: snacks and beverages, including fruit juices, bottled water, hot water for coffee, tea and hot chocolate, and food such as sandwiches. For performance, the Presenter will provide beverages: soft drinks, juices, and plenty of bottled water in the dressing rooms. Bottled preferred but readily accessible water fountains or larger water dispensers with paper cups are acceptable.