



TECHNICAL REQUIREMENTS

The Nutcracker

The Presenter shall provide or obtain at its expense a theatre, equipment, and crew according to the following minimum specifications:

CREW

Our current estimated crew requirements are:

- 6 Crew for load-in and set-up
- 1 Wardrobe crew for laundry, steaming, and minor costume repairs
- 6 Running crew: lighting, sound, 4 flies
- 6 Crew for strike (tear down and reload into trucks)

Please Note: Crew size may change depending on the size of the theatre. Crew for rehearsals and successive performances must be the same people.

CREW HOURS

The basic schedule for Ballet Jörgen Canada while on tour is as follows:

- 8:00am - Load in, start set up (backdrops, etc.), lay dance floor, lighting focus
- 1:00pm - Company Class (crew not required) / Staggered lunch breaks
- 2:00pm - Crew Back
- 2:30pm - Dancers Spacing, Cueing Continues
- 6:00pm - Rotating Dinner Break / Sound Check
- 7:00pm - Crew Show Call, sweep, mop, preset
- 7:30pm - House Opens, Company Call
- 8:00pm - Curtain
 - 20 minute intermission
- 10:00pm - Company reception if requested
- 10:00pm - Strike and Load out
- 12:30am - End of day

Note:

This schedule will change.

The theatre will never go dark during the working day. Crew schedules must reflect the fact that dancers will be onstage during crew breaks and meals. For this reason the crew will have a staggered start and meal times. The theatre will be used constantly by the company.

If there are two performances on one day, loading in at 8am the day prior to the performance is essential.

We would like to drop our dance floor off the night before the performance so it has time to warm up. We will contact you to arrange this.

STAGING AND SET

Preferred 30' opening x 30' deep or larger, plus crossover and wing space.

Minimum 25' x 25' (This must be confirmed by the company).

Crew should bring or have access to several c-wrenches.

We will need 2 prop tables (6' or 8') backstage, one in each wing with work lights.

Ballet Jörgen Canada will be bringing:

An Arch Unit 25' X 2' that will "grow" and be flown out on 2 mid to upstage linesets. Due to the way the Arch Unit is assembled we require 1050 lbs. of stage weight on the deck and 450 lbs. on the loading rail.

A large Christmas tree wired with lights (will require one circuit) that will require one free lineset mid to upstage.

A three piece Venetian curtain that will require a free upstage lineset.

A cut drop that will sit on top of the upstage traveler or on one or 2 free linesets upstage. In a non-fly house, this drop

will be tied to the upstage traveler and will travel with this curtain.
2 narrow cut drop “legs” that will need 2 free linesets – one downstage and one midstage.
One 24’ H X 44’ W drop that will require one free upstage lineset.
Two snow bags (each require 2 linesets side by side), one hung at centre stage and the other downstage.
One Grandfather Clock wired with lights hung mid stage at the stage left quarter mark. (will require one circuit.)
One Bell Pull to be attached to the house curtain (rope with tassel on the end).
A prop cannon rigged to fire streamers (non-pyrotechnic effect).

Ballet Jörgen Canada prides itself on being able to perform in various-sized venues, therefore we carry an assortment of backdrops and pulley systems which we use for our set pieces when performing in non-fly houses. If any changes are required, we will discuss them with you prior to our arrival.

A floor plan and section to scale will be needed so please forward us a copy as soon as soon possible.

DRAPERY

The Company requires:

House Curtain

Three to four sets of black legs and borders preset for the best masking of back stage

One full stage black traveler upstage

A fly plot to scale (or paperwork with distances between pipes indicated) will be needed with any permanent line sets (electrics, etc.) and the masking documented. Please forward this to us with the floor plan and section.

AUDIO

The Company requires:

One CD deck. The company will provide a mini disk player for playback to be hooked up to the theatre’s sound system. The theatre’s CD deck will be used for backup.

One microphone backstage or in the booth for pre-show announcements (placement will be decided during the set up).

Adequate speakers and amplification for the theatre.

Stage monitors.

Clear Com set up with 6 headsets (SM will call the performance from the wings).

AC power source to plug in a portable sound system on the apron stage right for class.

Dressing room paging and performance sound if possible.

A video monitor backstage with an audience view of the stage. (if available).

A video monitor backstage with a close view of the conductor (Show with orchestra only)

LIGHTING

The company will require power for:

The Christmas tree - one 20 amp twist lock circuit with extra cable to be flown out with the Christmas tree. Lineset mid to upstage, tree at centre, plug at bottom of 18’ tree. The Christmas tree requires a 2.4 k dimmer.

The Grandfather clock - one u-ground (Edison) circuit with extra cable to be flown out with the clock. Lineset position is mid to upstage, clock stage left, plug at top of 8’ clock.

Both circuits will need to be controlled by the lighting console.

Fog machine – one u-ground circuit(Edison) upstage left (exact position to be determined during the set up)

The company will provide you with a lighting plot that must be hung and gelled prior to our arrival. Should the theatre have a house or rep lighting plot we will try to work within this plot making as few changes as possible. The prehang with these changes should be made before our arrival.

Our Lighting Director will be in contact with you to discuss any details and you can ask him/her your lighting questions directly.

Please send the specs for your theatre’s lighting system including inventory of instruments, control specifications, circuit locations and numbers and should a house or rep plot be available a copy of it as well, as soon as possible. And please update us of any changes.

Followspots will not be used.

FLOOR

The company travels with its own vinyl dance floor. Your floor must be constructed of wood and must be resilient. If you question the resilience of your stage floor please contact our Production Manager.

Your stage floor must be safe, flat, smooth, and free of screws, nails, staples or any other protruding objects. The stage can not have any holes, cracks, chipping or have any binding floorboards. The stage must be cleaned prior to load-in, and there can be no salt or mud on the surface. If the weather outdoors is wet or muddy, the crew must make an effort to keep the stage floor clean and dry during load-in.

SECURITY AND SAFETY

Security and safety of the dancers is of the utmost importance. Access to backstage areas must be limited to the company and the crew from one hour before curtain until one half hour after the performance. These areas include dressing rooms, green room, wings, stage, all connecting hallways, and support areas. If your theatre has no way of restricting access to these areas, personnel must be placed at access points during the times mentioned above. All guests of the company, presenter and crew must be cleared by the stage manager before entering the stage, green room or dressing rooms. In the case of an emergency, the stage manager must be notified of visitors in the backstage area as soon as possible. All crew and presenters back stage should be easily identifiable as will the dancers and road crew.

The stage, crossover, wings and hallways must be clean and free of obstructions before our arrival. A check of these areas should be made prior to the performances as well. Dancers will be back stage in large costumes and bare feet so please make sure they will be safe from snags or debris on the floor.

The entrance to the stage door and loading dock must be free of snow and ice.

HOSPITALITY

For the dancers and crew members (total of 24 people) the presenter will provide snacks and beverages, such as soft drinks, fruit juices, **bottled water**, hot water for coffee, tea & hot chocolate, fruit (grapes, bananas, apples, oranges, etc.) raw vegetables, cookies and cheese and crackers. If two performances are scheduled in the same day, a light meal consisting of sandwiches, soups, salads, pasta, local cuisine, etc. should be provided between performances for the cast and crew. Access to a microwave is appreciated. **Pleasenote:** Some of our dancers are vegetarians and we would greatly appreciate vegetarian selections with the food items.

The company will need access to one or more phones for business and personal calls. These phones must be able to dial operator assisted long distance and 1-800 (1-888, etc.) numbers.

DRESSING ROOMS

The company requires a minimum of 2 dressing rooms: one female and one male. Each must have a minimum capacity for 10 people. Each dressing room needs a costume rack and each person must have a chair with counter and mirror space. If possible, the use of 4 dressing rooms would be appreciated.

With the full Nutcracker production including the 15 - 20 local children, a dressing area with tables, chairs, mirrors and costume racks will also be needed for these children.

PARKING

The company requires parking passes and spaces for 4 mini-vans (as close to the venue as possible), one 34' truck (with access to the theatre's loading dock).

STUDIOS

If studio space is available please have it booked for us. This allows us to move class and some rehearsals out of the theatre giving us more time on stage for lighting and set-up.

LAUNDRY

The company's show laundry will need to be laundered before and/or after the performance. If laundry facilities are not available onsite, the theatre's wardrobe person or a crew person assigned to do wardrobe will need to take the laundry to the nearest public laundry facility.

LOBBY

The company will need 2 tables set up before the performance that will remain there throughout the evening for

merchandise and display boards. If a member of the house staff could attend the merchandise table it would be appreciated. This table will also be used for autographs after the performance.

TICKETS

The company requires a minimum of six pair of complementary tickets, 12 total, for each performance. Additional ticket requirements will be discussed with the presenter in advance of our arrival.

IMPORTANT INFORMATION

During the performance, the dancers will be entering from the house. Therefore, **stairs will need to be placed at either side to the stage to the house.**

Due to the nature of the performance and for the safety of the dancers **it is very important that the temperature of the stage, backstage and dressing rooms be at least 22°C (72°F).** This temperature needs to be achieved prior to our arrival.

All wing space and back stage areas must be clear of obstructions and clean for the safety of the dancers.

Please provide access to a supply of ice and bags for cold compresses.

We will be recording the performance for archival purposes (static shot of stage). Please send any waivers or forms to us prior to the performance.

Ballet Jörgen Canada does not have local maps of each city we visit. Could you please provide us with a map and directions to the theatre from the nearest highway interchange? We would also be grateful for any other local information that you could provide, especially in regards to hotels and restaurants near the theatre and restaurants open after the performance.

If you plan to schedule a reception for the company, and/or television, paper, or radio interviews please inform us as soon as possible.

If you have **promotional, program, or PR** needs please address them with **Catherine Boudreau** at: phone: (416) 415-5000 ext. 2886, cell: (416) 839-1310; fax: (416) 415-2865, or by email: marketing@balletjorgen.ca

If you have any further questions or wish to discuss the contents of this **technical** rider or the **production**, please feel free to contact the **Production Manager, Cindy Smith**, by phone at (416) 415-5000 x2229, by fax at (416) 415-2865 or by e-mail at: productionmanager@balletjorgen.ca

Thank you. We look forward to working with you.