



## TECHNICAL REQUIREMENTS

*ROMEO & JULIET*

The Presenter shall provide or obtain at its expense a theatre, equipment, and crew according to the following minimum specifications:

### CREW

Our current estimated crew requirements are:

5 Crew for load-in and set-up.

1 Wardrobe crew for pressing and steaming

3 Running Crew: lighting, sound, fly's/stage

5 Crew for strike

Please Note: Crew size may change depending on the size of the theatre. Crew for rehearsals and successive performances must be the same people

The basic day for Ballet Jörgen Canada while on tour is as follows:

8:00a.m. – Load-in, rig arches, lay floor, begin queuing

1:30p.m. – Company Class (crew not required)

1:00p.m. – Rotate Lunch Break

3:00p.m. – Queuing and Rehearsals

5:30p.m. – Rotating Dinner Break

7:30p.m. – Company/Crew Show Call

8:00p.m. – Curtain

10:30p.m – Strike and Load out

12:30a.m. – End day

### Note:

This schedule will change! We will send you an itinerary for your city as soon as possible.

Crew will rotate all breaks so the theatre can be used constantly

If there is a matinee on the first day of performances loading in the night before the performances is essential.

We would like to drop our dance floor off the night before the performance so it has time to warm-up. We will arrange details of this with you.

### STAGING AND SET

Preferred 30' x 30' or larger.

Minimum 25' x 25' (must be confirmed by the company).

When ever possible crew should bring or have access to several c-wrenches, 9/16 socket wrenches, and 3/8 Hex Keys.

Ballet Jörgen Canada will be bringing:

One three arch set piece that stands 12' tall 24' wide and 2' deep this will be dead hung up stage.

Two rolling "L" shaped arches that stand 10' high and 8'2" at their widest point. The performers will move these arches around the stage throughout the performance.

3 benches also moved by the performers

### DRAPERY

The Company requires:

House Curtain

Three to four sets of black legs and borders

One full-stage black traveler positioned up stage\*

\*note: the performers will enter through the traveler at centre

## **LIGHTING**

The company will provide you with a lighting plot that must be hung and gelled prior to our arrival. Our Lighting Director, Bogdan Paszkiewicz will be in contact with you to discuss any details. Please contact him if you have any questions. Follow spots will not be used.

## **AUDIO**

The company requires:

One CD player.

One mic backstage for pre-show announcements.

Adequate speakers and amplification for theatre.

Stage monitors.

Clear Com set up with four headsets - lighting, sound SR, SL (SM may call the performance from Stage Right or Left. Wireless headset with backup is preferable for the SM).

AC power source at down stage centre to plug in a portable sound system during company class.

Dressing room paging and performance sound if possible.

A video monitor backstage with an audience view of the stage. (optional)

## **FLOOR**

The company travels with its own Marley dance floor. Your floor must be constructed of wood and must be resilient. If you question the resilience of your stage floor please contact our Production Manager.

Your stage floor must be clean, flat, smooth, and free of screws, nails, staples or any other protruding object. The stage can not have any holes, cracks, chipping or binding floor boards.

## **SECURITY AND SAFETY**

Security and safety of the dancers is of the utmost importance. Access to backstage areas must be limited to the company and the crew from one hour before curtain until one half hour after the performance. These areas include dressing rooms, green room, wings, stage, all connecting hallways, and support areas. If your theatre has no way of restricting access to these areas personnel must be placed at access points during the times mentioned before. All guests of the company, presenter and crew must be cleared by the stage manager before entering the stage, green room or dressing rooms. In the case of an emergency the stage manager must be notified of visitors in the backstage area as soon as possible.

Stage, crossover, wings and, hallways must be clean and free of obstructions before our arrival. A check of these areas should be made prior to the performance as well. Dancers will be back stage in large costumes and bear feet, please make sure they will be safe from snags or debris on the floor.

## **HOSPITALITY**

For the dancers and crew members (total of 18 people) the presenter should provide snacks and beverages, such as soft drinks, fruit juices, bottled water, hot water for coffee, tea, hot chocolate, fruit (grapes, bananas, apples, oranges, etc.) raw vegetables and cheese and crackers. If two performances are scheduled in the same day, a light meal consisting of sandwiches, soups, salads, pasta, local cuisine etc. is appreciated between performances for the cast and crew. Access to a microwave is needed.

The company will need access to one or more phones for business and personal calls. These phones must be able to dial operator assisted long distance and 1-800 (1-888, etc.) numbers.

## **DRESSING ROOMS**

The company requires a minimum of two dressing rooms: one female, one male. Each must have a minimum capacity of eight people. Each dressing room needs a costume rack and each person must have a chair with counter and mirror space. If possible the use of four dressing rooms would be appreciated.

## **PARKING**

The company requires parking passes and spaces for three mini-vans (as close to the venue as possible), and one truck (with access to the theatre's loading dock).

## **STUDIOS**

If studio space is available please have it booked for us. This allows us to move class and some rehearsals out of the theatre giving the stage more time for levels and set-up.

## **LAUNDRY**

The company will need access to laundry facilities before and after the performance. Washer, dryer, Iron, Ironing board.

## **LOBBY**

The company will need one merchandise table set up before the performance that will remain there throughout the evening. If a member of the house staff could attend this table it would be appreciated.

## **TICKETS**

The company requires a minimum of six (6) complimentary tickets, in pairs, for each performance. Additional ticket requirements will be discussed with the presenter in advance of our arrival.

## **Important Information**

During the performance, the dancers will be entering from up stage and through the centre of the traveler therefore dancers must be able to cross up stage of upstage black traveler. If this requires moving the traveler down stage please see that this is done prior to our arrival.

Due to the nature of the performance and for the safety of the dancers **it is very important that the temperature of the stage, backstage and dressing rooms be at least 22°C (72°F)**. This temperature needs to be achieved prior to our arrival.

All wing space, backstage areas and crossover must be clear of obstruction and clean for the safety of the dancers.

If possible we would like access to a refrigerator with an ice compartment for our cold compresses.

Ballet Jörgen Canada does not possess local maps of each city we visit. Could you please provide us with a map and directions to the theatre from the nearest highway interchange.

Please let us know if there is a local hotel that offers special rates to groups performing in the area. Otherwise please recommend a clean hotel of good quality, in your area that has the ability to house 19 adults.